

LuGreg Trucking, LLC

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(405) 375-4014



Truck Driver Job Description

Classification Title

Truck Driver

Definition

Driver is responsible for executing job assignments in the most efficient, safest, and most professional way possible so that LuGreg Trucking LLC provides the best oilfield fluids operation available to our customers and we exhibit our mission in all areas of business. We will work together as a team to achieve our goal, "Operational Excellence for HIS Glory."

Organizational Relationships

This position reports to the dispatch, team members on call, sales manager/yard managers, general manager, and President. Frequent contact with customer representatives, other company personnel, and other service company representatives is required.

Education Qualifications (Minimum)

- High school diploma or general education degree (GED).

Positions Requirements

- Ability and energy to work in a fast paced environment.
- Commercial Driver's License.
- Acceptable driving record.
- Medical card.
- Drug/ Alcohol free.
- Phone that can reach you at all times, day or night.
- Availability to work long hours, including weekends and holidays.
- Ability to work in all types of weather.
- Ability to report to work at all times on short notice.
- Passion for your work
- Willingness & patience to help others
- Excellent communication
- Flexible and having the ability to create and adapt to change.

- Places primary importance on delivering superior team member and customer service.
- Ability to exercise independent judgment and basic reasoning skills.
- Team player with a servant's heart.
- Organized, punctual, and flexible.
- Constantly looking for new and improved methods to perform job duties.

Essential Functions

- Performs pre-trip and post trip, filling out forms daily and submitting to appropriate party.
- Keep truck clean inside and out, as if was your own.
- Drives truck in a safe manner at all times, always wearing safety belt.
- Drives truck to jobs and successfully completes customer requests in a professional timely manner.
- Receives orders in a professional manner.
- Properly gauge tanks.
- Complete work tickets, checking for correct customer name and information, filling out correct gauges and times for all work done.
- Warn mechanics when truck is 1000 miles away from service being due.
- Fill out log forms daily and submit to appropriate party.
- Report maintenance problems to mechanics or dispatch.
- Keep in close contact with dispatcher, assuring that dispatcher knows location at all times.
- Follow all safety regulations, policies, and precautions established by customers and the company.
- Wear all required and necessary Personal Protective Equipment.
- Help with maintenance of truck and equipment i.e. (greasing, keeping fluids full, small repairs, etc.)
- Leave location in better condition than the team member found it.
- Adhere to company policies and work requirements.

Key Result Areas

- Utmost flexibility, willingness, and patience in helping the company perform necessary functions of work that overall help the team succeed.
- Accurate completion of all paperwork assigned daily, including ticket generation, log books, pre & post trip forms, spill reports, stuck reports, etc.
- All paperwork be turned in daily, including load tickets, logs, pre & post trip forms, spill reports, stuck reports, etc.
- Consistently on time to work and reliable on your scheduled days to work.
- Daily review of inventory of fittings and tools assigned to you to allow your job to be performed correctly.
- Strive for a zero incident/accident culture daily.
- Operate equipment with utmost respect as if an owner operator. Be conscious of fuel, leaks, service needs, pump issues, etc.
- Clear and concise communication to dispatch, customers, co-workers, and management.
- Excellent Attitude no matter the circumstances.

Work Schedule & Environment

- Normal schedule will be determined after training period based on experience, equipment usage, and scheduling needs.
- Flexibility in the position will be required to satisfy the company's needs and the needs of our customers.

Physical Requirements

- Amount of Each Day Spent: Sitting 45%, Standing 40%, Walking 15%
- Employee Works: Inside 40% Outside 60%
- While Performing the Job, Team Member will be Required to:
 - Lift/Carry up to 100 lbs.
 - Push up to 60 lbs.
 - Pull up to 150 lbs.
 - Kneel, Squat, Climb Ladders/Stairs

Disclaimer

This job description indicates in general terms, the type and level of work performed as well as the typical responsibilities of team members in this classification. The duties described are not to be interpreted as being all-inclusive to any specific team member. Management reserves the rights to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified team members can perform the essential functions of the job. Nothing in this position description changes the at-will employment relationship existing between the Institution and its team members.